



PROCESS FOR FILING A PETITION FOR TUITION ADJUSTMENT

1.



PETITION FOR TUITION ADJUSTMENT

PLEASE INCLUDE ALL DOCUMENTATION TO SUPPORT THIS REQUEST (INCLUDING 3RD PARTY DOCUMENTATION). FAILURE TO DO SO WILL RESULT IN YOUR PETITION BEING RETURNED TO YOU.

STUDENT NAME _____

STUDENT ADDRESS _____

STUDENT PHONE # _____

STUDENT ID # _____

TERM AND YEAR
FOR REQUEST _____

COURSE NAME (S) _____

REASON FOR REFUND REQUEST OR CHARGES TO BE DROPPED:

Signature of Student: _____ Date: _____

OPTIONAL COMMENTS BY COLLEGE OFFICE/ADVISOR:

Authorized Signature: _____ Date: _____